



Governors Bay Jetty Restoration Trust  
Email: [savethejetty@gmail.com](mailto:savethejetty@gmail.com)  
Registered charity number: CC52478

## AGM 2021 minutes

Sunday, 26 September 2021, Otoromiro Hotel, Governors Bay

### *Agenda*

1. Approval of minutes from 2020 AGM
2. Chairperson's report
3. Treasurer's report (includes statement of accounts)
4. Election of Board members
5. Annual subscription for members
6. Any other business
7. Close

### *List of attendees*

In person: Richard Weaver, Stu Weaver, Simon and Belinda Mortlock, Ole Hansen, Mark Belton, Andrew and Carol Hawke, Sabine and Matt Parry, Kelly and Andrew Fowler, Mike and April Cron, Jan and Nigel Miller, Louisa and Mike Eades, Sally-Ann and Nigel Fitzhardinge, Karen Butler, Prue Miller, Tui Elliot, David and Siobhan Collins, Tina Hartung, Nick Harwood

Via Zoom: Annie Li-an Shih, Bernie Thraves

Apologies: Phil Jackson

### *Previous minutes*

Confirmation of the previous minutes from the 2020 AGM meeting held on 26 September 2020 be passed.

**Moved: Simon Mortlock**

**Seconded: Nick Harwood**

### *Chairperson's report*

Simon presented the chairperson's report. This is given below.

### *Treasurer's report*

Louisa Eades presented the treasurer's report. This is given below.





## *Election of members*

### Chairperson

Simon Mortlock stood down as chairperson.

Motion: Louisa Eades nominated Prue Miller to be chairperson. Chairperson's nomination was accepted in writing more than 24 hours before the AGM.

Simon asked the member if there were any other nomination for the role. There were not.

**Motion: Prue Miller to be elected as Chairperson for the Governors Bay Jetty Restoration Trust for 2021/2022**

**Passed: All members agreed with no objections**

### Secretary

Louisa Eades stood down as Secretary.

Nick Harwood nominated Louisa as Secretary.

Prue Miller asked if there were any other nominations to the role. There were not.

**Motion: Louisa Eades to be elected as the Secretary for the Governors Bay Jetty Restoration Trust for 2021/2022**

**Passed: All members agreed with no objections**

### Treasurer

Louisa Eades stood down as Treasurer.

Louisa Eades nominated Nick Harwood as Treasurer.

Prue Miller asked if there were any other nominations. There were not.

**Motion: Nick Harwood to be elected as the Treasurer for the Governors Bay Jetty Restoration Trust for 2021/2022**

**Passed: All members present agreed with no objections**

## *New Board members*

New Trustees were nominated in writing more than 24 hours before the AGM: Karen Butler, Sally-Anne Fitzhardinge, and Nigel Millar to be Board members.

**Motion: To appoint Karen Butler, Sally-Anne Fitzhardinge, and Nigel Millar to be Board members**

**Passed: All present were asked to vote. All said aye.**





### *Existing Board members*

Existing Trustees not holding office, i.e. Simon Mortlock, Phil Jackson, and David Collins, were re-elected in 2020 so did not require re-election this year. Tina Hartung stood down and the Trust thanked her for her help over the last 3 years.

### *Annual subscription for members*

Our deed requires the fee (if any) for membership to be set annually at the AGM.

It is currently \$20 per person. The Trust last asked for members to renew their membership in 2019.

**Motion: That the subscription fee remains at \$20.**

**Moved: Louisa Eades Seconded: Simon Mortlock**

**All members present were asked to vote. All said aye.**

### *Question time*

Those present were asked if they had any questions. There were none.

### *Close*

The meeting was closed by the new chair, Prue Miller. at 17:17

## Chairperson's report

### *Presented by Simon Mortlock*

Thank you all for coming.

Here is a summary of what we have achieved in the last financial year:

- Applied for and was granted building consent
- Heritage inspection of the jetty
- Jetty supporters meeting to discuss fundraising in Covid environment (via Zoom)
- Developed jetty Board game
- Meeting with Lyttelton Port Company engineers for their feedback on the consented design
- Visited John Fairweather's sawmill to review progress and quality of jetty forest timber milling
- Met with the fundraising team at Cholmondeley Children's Centre to discuss combined
- fundraisers
- Held a design review meeting for Trustees to give feedback and make decisions on jetty design
- Instructed John Fairweather to mill 8 test stringers
- Were co-organisers of Governors Bay Fete, in collaboration with Governors Bay Community Association
- Gathered the entrance fee at Waitahuna's Vintage Collective event
- Printed a 2021 fundraising calendar
- Gave a presentation about the jetty to Lyttelton Rotary Club
- Held a working bee and removed the handrails from the jetty to be repurposed or sold as a fundraiser





- Held a fundraising golf day

Thank you for your time your work and your financial contribution extending now over 6 years. Tenders are in. Over the next four weeks, we will complete the process selecting the contractor to carry out the rebuild. In the meantime, there is a high degree of commercial sensitivity. We are currently not in a position to disclose who are the final tenderers or their proposals. We can say the tenders are in accordance with our expectations. We can work with them, and it is our expectation we will enter into an agreement by the beginning of November to rebuild the jetty, everything going to plan.

During October we want to gain a good understanding of what we can expect to recover by way of donations sales and events over the next 9 months. The Trust should gain a better understanding of what can come from business sponsorship and grants and most importantly support from Christchurch.

An important point to make is that the greater the ability to commit funds for the entire project now rather than later will result in saving a significant sum that we won't have to fundraise for. The month of October is accordingly a very important period where we seek funds and obtain commitments. There will be a great number of tasks we need people to help carry out. It is not about always asking for money, nor should it impose a burden in time. Find out by asking the trustees what you can do to help.

We recognise the challenging times we live in. There is competition for donations and from recent experiences, raising funds close to home. We have, however, important points of difference that will attract support. Our key messages:

- The "Jetty", seen alongside Brighton Pier and Akaroa Wharf. A destination in its own right, its own character, its own name.
- The community, from head of the harbour and surrounding hills, have for six years worked with the goal of restoring the jetty and now, take on relocating the Boat House. They deserve support.
- From a city-wide perspective, the jetty is the first point of entry into what might be described as the "blue Hagley Park"; the colours blue and green reflecting the city's National Park status. But in this case, a park largely devoid of young people enjoying paddle boarding and kayaking
- The peninsula; our city's point of difference. The jetty is the catalyst, seeking widespread support, highlighting opportunities.
- Recreation, particularly for young people through schools and youth organisations.

Compare the original estimated cost of the rebuild \$7.8 million (in 2015 before the Trust became involved) against what we have received tenders for. We have totally smashed the "value proposition". The Trust demonstrates what can be achieved by a small, dedicated groups of volunteers.

## Treasurer's report

*Presented by Louisa Eades*

This report covers the period from April 2020 to March 2021. Our financial statements were compiled by Community Capacity Accounting. They are also doing a financial audit for us.

Total income was \$64,158. This includes:





- Donations, including plank sponsors: \$29,008
- Events (2020 music festival, Governors Bay Fete, and the golf day): \$11,148
- Sale of Gladstone Wharf piles (donated by Lyttelton Port Company) – first half of payment: \$16,250
- Sale of merchandise: \$6,264
- Interest from the bank: \$1712

Total expenditure was \$9,318. This went to pay:

- Project costs, including the jetty forest timber: \$136,624 (including GST)
- Fundraising costs (purchase of merchandise, events expenses): \$6,438
- Operating costs (bank fees, web hosting, accounting fees): \$2,700

Funds secured, but not in the bank yet:

- Grant to come from Stout Trust when construction starts: \$20,000
- Further funding from CCC in 2020/21 year: \$350,000
- Plank sponsors who will donate once we start the rebuild: \$1000

To see our full financial statement (currently draft until the audit is complete), go to

<https://www.savethejetty.org/s/GBJRT-Financial-Statements-2021-Subject-to-audit.pdf>

